Serum Exchange Results Upload Instructions

1. From the main Exchange page select a method type, then click on "Upload Results file."

Main Site: Cell and Serum Exchange: Administration: Exchange List: One

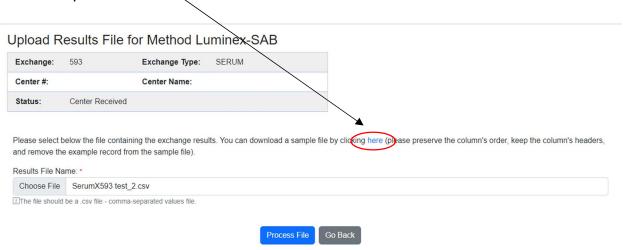
Exchange Center Information



Center Results



2. Download the sample file provided on the website to ensure your file is formatted correctly.



- a. Please preserve the column's order, keep the column's headers, and remove the sample record from the sample file.
- b. Enter the sample number, class (I, II), locus, antigen, and MFI under the corresponding column.
 - i. For C-locus, please include the letter "W" with the antigen name. For example, enter "C" under the "Locus" column, and "W12" under the "Antigen" column.
 - ii. For DPA1 and DQA1, please include an asterisk at the end of the locus name and a zero before the antigen number. For example, enter DPA1* or DQA1* under the "Locus" column and '04 or '05 under the "Antigen" column.
- c. File must be saved as a .csv file (comma separated values file).
- d. Results for all 5 sera may be reported on a single file.
- 3. Choose a file to upload then click "Process File."

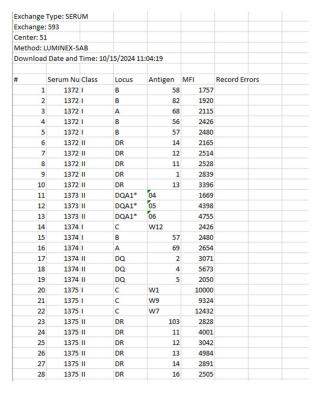
4. The processed file will appear on the bottom of the webpage. Errors will be shown in RED. Results will not be uploaded until errors have been corrected.

Process File Go Back

The following records were readed from the uploaded file. The items marked in red were not possible to record them in the system, please review and solve the bullet points under the Record Errors column and upload them again in another file. You can download the displayed table by clicking on the button **Download Process Output**

			Download Process Output			
#	Serum Number	Class	Locus	Antigen	MFI	Record Errors
1	1372	I	В	58	1757	
2	1372	I	В	82	1920	
3	1372	I	Α	68	2115	
4	1372	1	В	56	2426	
5	1372	I	В	57	2480	
6	1372	II	DR	14	2165	
7	1372	Ш	DR	12	2514	
8	1372	П	DR	11	2528	
9	1372	II	DR	1	2839	
10	1372	II	DR	13	3396	
11	1373	II	DQA1*	04	1669	
12	1373	II	DQA1*	05	4398	
13	1373	II	DQA1*	06	4755	
14	1374	1	С	W12	2426	
15	1374	1	В	57	2480	

5. The displayed table may be downloaded by clicking on "Download Process Output." An example of the downloaded file is below:



6. Click on "Go Back" to return to the results entry page. If there are no errors, data from the file will populate the corresponding fields for each sample.

Serum Entry for method: Luminex-SAB - SN# 1372 Enter Results Serum #: 1372 | 1373 | 1374 | 1375 | 1376 Class I Class II Class I Panel Size: % Positive All: %8 Pos Per FN MFI Inclusion (%) Each Antigen Antigen A68 2115 100 B56 100 2426 B57 2480 100 B58 100 1757 B82 1920 Save